DOCUMENT RESUME

ED 301 194 IR 052 537

AUTHOR Krimmelbein, Cindy; Thompson, Bonnie
TITLE Library Media Needs Assessment Instrument.
INSTITUTION Anne Arundel County Public Schools, Annapolis, Md.
PUB DATE 82
NOTE 6p.
PUB TYPE Tests/Evaluation Instruments (160)

EDRS PRICE MF01/PC01 Plus Postage.
DESCRIPTORS Curriculum Development; Elementary Secondary Education; *Learning Resources Centers; Library Collection Development; Library Instruction; *Library Role; *Library Services; *Media Specialists; *Needs Assessment; Questionnaires; School Libraries; Teacher Attitudes

ABSTRACT

This questionnaire is designed to assess teachers' needs for school library media center services. General areas covered are: (1) services provided by the library media center which might be useful; (2) curriculum development and long-term planning; and (3) media center collection and selection. (MES)

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LIBRARY MEDIA NEEDS ASSESSMENT INSTRUMENT

Prepared by

Cindy Krimmelbein

and

Bonnie Thompson

under the auspices of

Anne Arundel County Public Schools, Maryland

in cooperation with

Dr. Thomas Rhoades
Director, Office of Research and Evaluation
Anne Arundel County Public Schools

Mary Gable
Deborah Montgomery
Resource Teachers
Instructional Leadership Project

IR052537

1982

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Bonnie Thompson

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I. Activities

1. To what extent do you feel the following services provided by the media specialist might be useful to you?

Check the appropriate column	Very Useful 1	2	3	4	Not Useful 5
a. Selecting materials (books, audio-visual materials) available in the media center to assist you in planning and teaching your units					
b. Selecting materials to assist you in your professional development					
c. Cooperative planning with you in designing instructional units					
d. Cooperative planning with you in designing and analyzing daily lesson plans that directly involve media skills					
e. Cooperative planning with you in designing and analyzing daily lesson plans that may or may not directly involve media skills					
f. Compiling bibliographies					
g. Presenting book talks					
h. Suggesting books for leisure reading for teachers and students					
i. Providing in-services (how to do production, laminating, etc.)					
j. Reserving books on special topics for classes					
k. Informing you of new books and audiovisual materials received					
l. Teaching students how to make audiovisuals and how to use them					

m. Other _____

_____

_____

2. Of the following, which would you expect the media specialist to know prior to instructing your students?

   a. ____ Instructional objectives for unit or lesson

   b. ____ Instructional level of students

   c. ____ Number of students

   d. ____ Prior classroom teaching pertinent to media instruction

   e. ____ Follow-up reinforcement activities of media skills

   f. ____ Other _____

3. Which of the following information would you like to receive from the media specialist prior to the media specialist instructing your students?

   a. ____ Time schedule

   b. ____ Types of materials students will need

   c. ____ How lesson will be taught

   d. ____ Teacher's role during lesson

   e. ____ Instructional objectives

   f. ____ Other _____

II. Curriculum Development and Long-Term Planning

4. Which library skills would you like to have integrated into your lessons?

   a. ____ Orienting students to media center

   b. ____ Using the card catalog

   c. ____ Using the Reader's Guide

   d. ____ Writing a bibliography

   e. ____ Writing the research paper

   f. ____ Using Reference materials such as:

____	encyclopedias	____	quotation books
____	almanacs	____	historical references
____	atlases	____	mathematical references
____	biographical references	____	scientific references
____	literary references	____	art/music references

   g. ____ Other _____

5. Which way(s) would you prefer to integrate library skills with your classroom needs?

   a. _____ By subject/course level

   b. _____ By grade level

   c. _____ By individual teacher/media specialist

   d. _____ By departments

   e. _____ Other _____

   _____

   _____

6. What is the best method(s) for the media specialist to become knowledgeable about your curriculum or content area?

   _____

   _____

   _____

7. How might the media specialist familiarize you with the media Scope and Sequence of Library Skills so that you can utilize his/her services?

   _____

   _____

   _____

8. When is the best time(s) for you to plan with the media specialist?

   a. _____ Before school

   b. _____ After school

   c. _____ Planning period

   d. _____ During lunch

   e. _____ Other _____

9. Where would you prefer that the media specialist instruct your students?

   a. _____ In the media center

   b. _____ In the classroom

   c. _____ No preference

III. Media Center Collection and Selection

10. To what extent do you feel that the current media center's collection meets your classroom needs?

Satisfactory				Not Satisfactory
1	2	3	4	5

11. How useful is it for you to assist the media specialist in selecting materials that meet your classroom needs?

Very Useful				Not Useful
1	2	3	4	5

12. County policies and procedures limit the kinds of materials that may be purchased for the media center and the length of time in acquiring these materials. With this in mind, what is the best way(s) for you as a classroom teacher to work with the media specialist in selecting these materials?

a. _____ Informal discussions between media specialist and teachers

b. _____ Formal meetings between media specialist and departments

c. _____ Both (a) and (b)

d. _____ Other _____

_____

_____

13. How often do you feel it is necessary for the media specialist and teachers to meet regarding selection of materials?

a. _____ monthly

b. _____ bimonthly

c. _____ 3 times a year

d. _____ Other _____

14. Overall, to what extent is the media staff approachable and negotiable to your requests?

Very Receptive				Not Receptive
1	2	3	4	5